

APPENDIX C

MINUTES OF THE PLANNING ADVISORY COMMITTEE

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Date: June 30, 2000

To: File

From: John Gerometta

Re: Cochise College Airport Master Plan Update
DMJM Project No. 32106834

Subject: Planning Advisory Committee Meeting Minutes
1 PM Thursday, June 29, 2000 at Cochise College

Attendees:	John W. Gerometta	DMJM
	Alan C. Davis, Member	Cochise College
	Ray Boucher, Member	ADOT Aeronautics Division

1. Mr. Gerometta began by explaining the purpose of the meeting which was to review the work accomplished by the planning team to date and to come to an agreement on the elements of the airport that require additional study. Mr. Gerometta distributed copies of the first five sections the draft Master Plan.
2. Mr. Gerometta gave a presentation of some of the important aspects of the airport using an overhead projector with slides created from tables from the draft Master Plan (attached). Questions and general discussions about the slides were offered during the presentation.
3. The final slide entitled "Preliminary Analysis Cochise College Airport" was used to discuss modifications to the airport based upon the needs of the airport over the next 20 years. This slide has been revised to reflect the consensus of those present. The following elements will be studied:
 - One of the added multi-engine aircraft would be a turboprop such as a B-1900.
 - Jet fuel storage (5,000 gallons) will be required to support this aircraft.
 - Runway parameters to accommodate this aircraft will be identified and required modifications will be documented.
 - Taxiway parameters to accommodate this aircraft will be identified and required modifications will be documented. As a minimum, the taxiway will be widened to the standard 25' width.
 - Plan for the installation of GPS.
 - Upgrade the runway and taxiway lighting system from low intensity to medium intensity.
 - Add Runway End Identifier Lighting (REIL).
 - Add additional apron tie downs to accommodate the expansion of college owned aircraft.
 - Add additional shade structures to accommodate the expansion of college owned aircraft.

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DMJM will develop the above elements and prepare preliminary cost estimate as the next step in the Master Plan. Presentation of the elements will be the subject of the next meeting of the Planning Advisory Committee on 1 PM Thursday, August 3, 2000 at the College.

Copies: Attendees
 Mr. Steve Allison, P&D Aviation
 Mr. Richard Hodges, 1120 D Avenue, Douglas, AZ 85607

Date: August 24, 2000

To: File

From: John Gerometta

Re: Cochise College Airport Master Plan Update
DMJM Project No. 32106834

Subject: Planning Advisory Committee Meeting Minutes
1:00 PM Thursday, August 17, 2000 at Cochise College

Attendees: John W. Gerometta DMJM
 Alan C. Davis, Member Cochise College
 Richard Hodges, Member Community Representative

1. Mr. Gerometta began by explaining the purpose of the meeting which was to review the work accomplished by the planning team to date, review the four development concepts, and to come to an agreement on the preferred development concept including any of the concept elements that required modification. Mr. Gerometta distributed copies of the first six sections the draft Master Plan and copies of the environmental documentation and noise analysis that had been recently completed but not integrated into the master plan document
2. Mr. Gerometta gave a presentation of some of the important aspects of the airport using an overhead projector with slides created from tables from the draft Master Plan (attached). Questions and general discussions about the slides were offered during the presentation.
3. The final slides displayed the elements of the four concept plans A through D. Concept plans A and B relate to planning window years 2000 to 2020 with propeller driven aircraft only. Concept plans C and D relate to planning window years 2000 to 2020 with turboprop driven aircraft in the based aircraft mix.
 - Due to high costs associated with modifying the airport to accommodate a turboprop aircraft such as the B-1900, it was decided that this aircraft would be based at one of the nearby public airports that could accommodate aircraft of this type.
 - Concept plans C and D were then no longer discussed.
 - The taxiway will be widened to the standard 25' width in two phases.
 - The actual funding schemes for the installation of GPS Instrument Approach will be discussed with ADOT Aeronautics.
 - Upgrade the runway and taxiway lighting system from low intensity to medium intensity will be done in four projects to hold down project costs. Re-wiring the existing lighting systems for the runway and taxiway lights has a higher priority based upon the college's recent experiences with defective lighting circuits. MIRL and MITL fixtures will replace the existing fixtures in two projects.

- Adding Runway End Identifier Light (REIL) is a project that is within the budgeting window of the College.
- Concept A methods to provide additional apron tie downs to accommodate the expansion of college owned aircraft is preferred.
- Additional shade structures to accommodate the expansion of college owned aircraft should be accomplished in two projects of 5 units.
- The Master Plan should discuss other options to acquire the parcels east and west of the college property. These options could range from negotiating aviation easements to donations from the property owner of the property to the college.
- Capping and abandoning the irrigation well instead of relocating the well should be listed as a possible option.
- DMJM will discuss the College's Capital Improvement Program process with Dr. Montgomery and document this process in the Master Plan

DMJM will continue to develop the above elements of Concept A and will prepare the Airport Layout Plan (ALP). Presentation of the Master Plan for review and comment by the College and ADOT Aeronautics will be the subject of the next meeting of the Planning Advisory Committee. This meeting will not be scheduled until some outstanding issues within the planning team have been resolved. A meeting to resolve these issues is scheduled for August 28, 2000 with ADOT Aeronautics.

Copies: Attendees
Mr. Steve Allison, P&D Aviation
Mr. Ray Boucher, ADOT Aeronautics

Date: March 28, 2001

To: File

From: John Gerometta

Re: Cochise College Airport Master Plan Update
DMJM Project No. 32106834

Subject: Planning Advisory Committee Meeting Minutes
1:00 PM Tuesday, March 27, 2001 at Cochise College

Attendees:	John W. Gerometta	DMJM
	Alan C. Davis, Member	Cochise College
	Richard Hodges, Member	Community Representative

1. Mr. Gerometta began by explaining the purpose of the meeting which was to review changes to the text, Figures, and ALP based on the comments received to the Draft Airport Master Plan Update dated December 20, 2000.
2. Mr. Gerometta then went through the revisions based on the Resolution of Comments which is attached to these meeting minutes. Changes to the revisions were made by the PAC and are noted in the Response column.
3. Mr. Davis then made a motion that the PAC accept the Master Plan Update as modified by the changes indicated in the Resolution of Comments. The motion was seconded by Mr. Hodges and approved by the PAC, a quorum being in attendance.
4. DMJM was then directed to make the required changes to the text, figures, and ALP and submit the entire document to the College for approval. As soon as the Airport Master Plan Update is approved, DMJM will submit the documents to ADOT Aeronautics Division.

Attachment: Resolution of Comments

Copies: Attendees
Mr. Steve Allison, P&D Aviation
Mr. Ray Boucher, ADOT Aeronautics

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